



St. Francis of Assisi School
 70 Adam Street
 Tonawanda, New York 14150
 School Office: (716)-692-7886

Dear Parents;

As you may already know, we have been trying to save some trees and use less paper. We have been using a system called School Reach. It is a great system that allows us to email, text message and even send out mass calls. Please note the mass callings and text messages will, generally, only go out if there is an unexpected closing of the school or information that parents/guardians, family members, babysitters and friends need to know about immediately. All communicator fliers will be sent out as attachments in an email on Fridays. If you have anything to go home in the communicator on Friday, it must be turned into the office by the Monday of that week. We need time to proof, scan and prepare it for the communicator. If you turn it in after Monday, there is no guarantee that it will go out that week.

Please complete the bottom portion of this page so that we can verify the information we currently have on file and if there is anyone you need to add to the list, please do so. We understand there are many family dynamics in our school. If the parents/guardians are separated, please include both parents' information so both parents are equally informed, unless Mrs. Politowski has court documentation that permits us to only send information to one parent/guardian. You can include grandparents, aunts/uncles, babysitters, ect.

PLEASE PRINT CLEARLY. IF WE CANNOT READ IT WE CANNOT ADD IT.

If you have been receiving the information and there are no changes, please fill out the 1st line and return it to school.

This information is due Monday, September 23rd.

Family Name: _____ Youngest Child's Grade: _____

Parent/Guardian Name: _____

Home Number: _____ Cell Number: _____

Email Address: _____

Parent/Guardian Name: _____

Home Number: _____ Cell Number: _____

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Email Address: _____